

**Xavier College Preparatory  
Mothers' Guild  
Committee Descriptions**

<b>Committee</b>	<b>Description</b>	<b>Timing</b>
<b>Annual Mother/Daughter Adventure</b>	Mothers and daughters participate in a fun, adventurous get-away for a day or overnight. The adventure should be something that mothers and daughters would like to participate in together and is attractive to the majority of mothers and daughters at XCP. This committee plans the event.	Planning starts in January. Activity takes place sometime in the spring.
<b>Baccalaureate Reception</b>	Mothers' Guild hosts a reception after the Senior Baccalaureate Mass, which takes place in May. Reception takes place immediately after mass in the St. Francis Church courtyard and lasts for 30 minutes to 1 hour. The committee plans the reception and acquires the refreshments.	Planning starts in mid spring. Event takes place in early May.
<b>Book Club</b>	An appropriate book is chosen every month and discussed at a monthly social gathering. This is a moms-only activity. The chair chooses the book, plans the meeting at a public place, and leads the discussion.	Ongoing, on a monthly basis.
<b>Box Office</b>	This committee works the week of, and the nights/days of the XCP fall and spring plays in the Jackson Box Office in the Performing Arts Center selling tickets for the performances.	Fall play – Oct. for 3 to 4 nights/days. Spring play – March for 3 to 4 nights/days.
<b>Cookie "Momsters"</b>	Assists with hospitality (cookies/treats) for four events throughout the year: Back to School nights in Aug. (evenings), Open House in Oct./Nov. (Sunday), Frosh Registration in March (Saturday), Maintenance Luncheon in May (weekday lunch time).	August, October, March, May.
<b>Eighth Grade Informational Parties</b>	Series of social gatherings hosted in the homes of current XCP families in different parts of the Valley for 8th graders and their parents to learn more about XCP. Events are attended by XCP Admissions and the committee works under their direction.	Socials begin in September and run through October. Socials all happen before 8th Grade Day in late October.
<b>Faculty/Staff Appreciation Luncheon</b>	Organizes the Faculty/Staff Appreciation Lunch that takes place in December on a Friday, right after school. This is a Christmas party for the staff for approximately 160 people. Also plans for an end of school appreciation event (e.g., ice cream).	Planning starts in October; Lunch in early December; May.
<b>Frosh Movie Night</b>	Plan and organize a movie that is shown in Founders Hall to Baby Gators and their	Planning begins in June, event takes

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	families. Evening includes refreshments.	place in August.
<b>Gator Angels</b>	Group of XCP moms who help families within the Xavier community when they are in need of assistance during a difficult time. For example, preparing meals, providing transportation, etc. Chairs organize using Sign-up Genius.	Ongoing, throughout the year.
<b>Gator Gear</b>	This committee volunteers in the Gator Gear store which carries XCP merchandise and is managed by the Mothers' Guild. The store is staffed by volunteers and duties might include selling the merchandise, arranging merchandise, and/or categorizing the inventory.	Ongoing, throughout the year.
<b>Hiking Club</b>	Monthly hikes on local trails (easy to moderate) followed by an optional social at a nearby café.	Ongoing, throughout the year.
<b>Hispanic Outreach</b>	Encourage Spanish-only speaking moms to attend Mothers' Guild meetings and other events in order to include them in their daughters' educational experience.	Ongoing, throughout the year.
<b>Holiday Dinner &amp; Auction</b>	Committee helps plan, organize and execute the annual XCP Holiday Dinner & Auction including all aspects of the raffle, silent and live auctions, dinner and entertainment.	Planning starts in the spring after Fashion Show and event takes place in Nov.
<b>Hospitality - (Meeting Décor)</b>	Decorates the tables in Post for the monthly Mothers' Guild meetings.	Monthly – eight meetings per year.
<b>New Family Welcome Committee</b>	Committee welcomes new families to the XCP community by making phone calls and sending emails at the beginning of the school year.	Calls made in Aug. at the beginning of the school year.
<b>Prayer Chain</b>	Group of XCP moms/families who receive an email from a member of the XCP community asking them to pray (on their own) for a specific cause or intention.	Ongoing, throughout the year.
<b>Project Grad(uation)</b>	Plans and coordinates, along with BCP parents and Xavier Dads' Club, a big XCP/BCP all-night party (that is designed to be safe for all) for graduating seniors in late May.	Planning begins in January and event takes place in May.
<b>Scholarship Fashion Show</b>	Committee helps plan, organize and execute the annual XCP Scholarship Fashion Show including all aspects of the luncheon, raffle and the entertainment put on by XCP/BCP students.	Planning starts in the fall after the Auction and event takes place in the spring.
<b>Senior Mother/Daughter Mass &amp; Breakfast</b>	Plans and leads (with Sister Joanie) a spiritual morning consisting of a mass and breakfast, specifically for seniors and their moms, after the New Year. Consists of reflective activities and an inspirational speaker.	Planning begins in the fall and event takes place in late Jan., Feb. or March, on a Saturday.

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<b>Senior Treats</b>	Committee provides treats to seniors at least four times during their final year at Xavier. Treats are usually food, candy, goodies – e.g., t-shirts, socks, tiaras, cupcakes, cookies, etc.	Ongoing, throughout the year.
<b>Socials (All Classes)</b>	Monthly to quarterly evening social events for all moms from all classes to make new friends and have fun! Chair chooses locale and advertises events.	Monthly to quarterly, TBD.
<b>Socials (Class specific): Frosh, Sophomore, Junior, Senior</b>	A Social Chair from each class plans a monthly or quarterly evening social event for class-specific moms to make new friends and have fun! Chairs choose locale and advertise events.	Monthly to quarterly, TBD.
<b>Technology &amp; Website</b>	Updates and manages the Mothers' Guild website.	Ongoing, throughout the year.
<b>Zoo Lights</b>	Organizes a private event at the Phoenix Zoo for Xavier families, faculty and administration. 450-750 have historically attended the event in the past few years.	Planning begins in August and event takes place in November.